

Pursuant to Executive Order No. 202.1, signed by Governor Cuomo on March 12, 2020, and additional advisories issued by Federal, State, and Local Officials related to the COVID-19 virus, the Niagara County Sewer District No. 1 Board will convene its regular meetings remotely via teleconference.

**REGULAR MEETING OF THE ADMINISTRATIVE BOARD
OF
NIAGARA COUNTY SEWER DISTRICT #1**

Held on the 24th day of March 2021

PRESENT

Commissioner Mark C. Crocker, Vice-chairman
Commissioner Steve Broderick
Commissioner Don MacSwan
Commissioner Joel M. Maerten
Commissioner Lee Wallace

EXCUSED:

Commissioner Wright H. Ellis, Chairman

ALSO PRESENT:

Thomas W. Blodgett, Administrative Director, NCSD #1
Donna Cody, NCSD #1
Aaron Earsing, Chief Operator, NCSD #1
Jason Lang, Maintenance Supervisor, NCSD #1
Joanne M. Teixeira, NCSD #1
P. Andrew Vona, Attorney for District
Robert P. Lannon, GHD Consulting Services
Teresa Misiti, GHD Consulting Services
Anthony J. Nemi, Liaison, Niagara County Legislature

Vice-Chairman Crocker called the teleconference meeting to order at 4:02 p.m.

Roll call was taken by Donna Cody.

Upon motion duly made by Lee Wallace and seconded by Joel M. Maerten, it was resolved that the minutes of the February 24, 2021 meeting be approved as presented. This motion was carried.

Upon motion duly made by Steve Broderick and seconded by Don MacSwan, it was resolved that the following February vouchers be ratified and paid from their respective accounts:

FORWARDED

VENDOR	DESCRIPTION	AMOUNT
Dig Safely	Digging Notifications	71.02
Frontier	Mapleton Rd PS	59.49
National Fuel	Plant	3,890.13
National Grid	East Canal Rd PS	1,007.71
National Grid	Mapleton Rd PS	220.14
National Grid	Moyer Lift PS	120.59
National Grid	Plant	10,876.06
National Grid	Shawnee Rd PS	195.21
National Grid	Tonawanda Creek Rd PS	845.52
National Grid	Townline Rd PS	512.99
Niagara County Public Works	Elec Supply - Tonawanda Creek Rd PS (January 2021)	265.52
Niagara County Public Works	Elec Supply - Mapleton PS (February 2021)	156.77
Niagara County Public Works	Elec Supply - East Canal PS (February 2021)	1,123.21
Niagara County Public Works	Elec Supply - Moyer Lift (February 2021)	63.45
Niagara County Public Works	Elec Supply - Shawnee Rd (February 2021)	93.49
Niagara County Public Works	Elec Supply - Townline Rd (February 2021)	476.57
Niagara County Public Works	Elec Supply - Plant (February 2021)	15,802.11
Niagara County Public Works	Elec Supply - Rapids Rd PS (January & February 2021)	382.05
Time Warner	Internet Service	765.87
Town of Wheatfield Water	Plant	1,614.40
Verizon	East Canal	34.19
Verizon	Moyer Lift	34.16
Verizon	Plant	176.28
Verizon	Rapids Rd PS	31.79
Verizon	Shawnee Rd PS	34.15
Verizon	Tonawanda Creek Rd PS	25.95
Verizon Wireless	Cellular Phone/Data	292.31
Alfa Laval	Maintenance supplies for centrifuge	397.66
Alpha Analytic, Inc.	Lab Analysis	2,002.80
Bob Cat of Buffalo	Maintenance Supplies	90.97
Chudy Paper	Towels & Toilet Paper	348.42
Cinta	Carpet Floor Protection	97.22
D&W Diesel, Inc.	Maintenance Supplies	917.18
Dival Safety & Supplies	Electrical Gloves Testing	107.70
Evoqua	Laboratory Supplies/Lab Grade Water	1,137.14

Fisher Scientific	Laboratory Supplies	1,430.65
Gui's Lumber	Maintenance Supplies	81.74
JP Industrial	Maintenance Supplies	440.50
Lakes Pipe & Supply Corp	Maintenance Supplies	25.12
Lock City Supply	Maintenance Supplies	898.58
Modern Corporation	Sludge/Dumpsters	34,445.26
Moley Magnetics	Townline & Rapids Rd PS Pump Repairs	28,117.01
Musial, Eugene (Ryan's Exterminating)	Spray Filter Building	160.00
Napa Auto Parts	Maintenance Supplies	55.96
North Central Laboratories	Laboratory Supplies	83.63
Praxair	Maintenance Supplies	129.09
Rexel	Electrical Supplies	1,224.66
Shrier-Martin Process Equipment	Moyno Stator Meter	831.61
STC Construction	2020 O&M Project #11205045	88,764.20
Staples	Office Supplies	62.86
Town of Lockport	Reimbursement of Administrative Fees	350.00
W.H. Rhinehart, Inc.	Screening Bags	460.00
WW Grainger	Maintenance Supplies	1,412.99
Western NY Occupational Medicine	New Employee Physical/drug screen	97.00
Xylem	Laboratory Supplies	85.00

TOTAL

\$ 203,426.08

TO BE PAID

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
AAI	Maintenance Supplies	35.02
Alpha Analytical	Laboratory Supplies	100.00
American Public Works Association	Membership Renewal - Thomas Blodgett	230.00
Bison Laboratories	Sodium Hypochlorite	3,208.97
D&W Diesel, Inc.	Bearing Kit	1,366.50
Fisher Scientific	Laboratory Supplies	25.88
GHD	Solids Handling System Evaluation	2,970.00
GHD	Misc. Project Assistance & Scada Support (Project #630191)	12,320.00
GHD	2020 SPDES Annual Compliance Update	10,990.00
GHD	February Monthly Retainer	750.00
GHD	2020 O&M Project #11205045	13,595.00
JP Industrial Supply	Maintenance Supplies	282.62
Kemira	Ferrous Chloride	2,221.13
Microbac	Laboratory Supplies	555.00
Napa Auto Parts	Vehicle Supplies	318.97

NSI Lab Solutions	Laboratory Supplies	1,946.30
Sampson Cleaning	February 28, March 7, 14, 21	280.00
Staples	Office Supplies	23.38
Verizon	Townline Rd PS	34.18
Vona, P. Andrew	Legal Retainer - February 2021	2,500.00
Water Environment Federation	Annual Membership for A. Earsing & E. Knaebe	250.00
Wendt's Propane	Propane	98.25
WW Grainger	Maintenance Supplies	410.07
TOTAL		\$ 54,511.27

TOTAL FORWARDED	\$ 203,426.08
TOTAL APPROVED O&M	54,511.27
GRAND TOTAL APPROVED	\$ 257,937.35

This motion was carried.

Review of the February 2021 Financial Report showed an Operation and Maintenance balance of \$6,736,595.75.

Upon motion duly made by Lee Wallace and seconded by Steve Broderick, it was resolved that the Sewer District's February 2021 Financial Report be approved as presented. This motion was carried.

Communications:

There is nothing new to report this month.

Old Business:

There is nothing new to report this month.

Chief Operator's Report:

a. 250 HP Baldor Motor Purchase for Aeration Blower #1 – Mr. Earsing referred commissioners to the Chief Operator Report which indicated three quotes were obtained for the replacement of a 250 HP Baldor Motor for the aeration blower #1 at the treatment plant which is currently nonfunctional. Mr. Earsing requested Board approval to accept the low bid of \$14,900.00 plus freight charges from Moley Magnetics for the purchase and installation of a 250 HP Baldor Motor for the aeration blower #1 at the treatment plant.

Upon motion duly made by Steve Broderick and seconded by Don MacSwan, it was resolved to accept the low bid of \$14,900.00 plus freight charges from Moley Magnetics for the purchase and installation of a 250 HP Baldor Motor for the aeration blower #1 at the treatment plant. This motion was carried.

b. 480 Volt Electrical Breaker Retrofit, Inspection and Testing on (2) Units – Mr. Earsing stated during test sessions it was determined two breakers were not operating properly. Mr. Earsing requested Board approval to accept the low quote of \$7,413.00 per breaker from Ferguson Electric to retrofit, inspect and perform testing on two 480 volt electrical breakers.

Upon motion duly made by Lee Wallace and seconded by Don MacSwan, it was resolved to accept the low bid of \$7,413.00 per breaker from Ferguson Electric to retrofit, inspect and perform testing on two 480 volt electrical breakers. This motion was carried.

c. Alfa Laval Centrifuge – Request for O.E.M. Field Service to Troubleshoot - Mr. Earsing stated the plant has been experiencing ongoing issues with the Alfa Laval Centrifuge and after extensive investigation and trials we are unable to resolve the problems. He requested Board authorization to accept the quote from Alfa Laval to perform O.E.M. field service for up to five days at a rate of \$1,800.00 per day to repair the DS 406 Alfa Laval Centrifuge and \$1,000.00 airfare if needed, not to exceed \$10,000.00.

Upon motion duly made by Joel M. Maerten and seconded by Steve Broderick, it was resolved to accept the quote from Alfa Laval to perform O.E.M. field service for up to five days at a rate of \$1,800.00 per day to repair the DS 406 Alfa Laval Centrifuge and \$1,000.00 airfare if needed, not to exceed \$10,000.00. This motion was carried

Administrative Director's Report:

a. Summer Employment – Mr. Blodgett informed the Board that based on Commissioner Crocker’s suggestion to work with the County to try to increase the hourly pay rate of seasonal employees to \$14.00 due to the difficult time we have had filling those positions over the past few years, he is happy

to report that the request has been granted. He thanked County Manager Updegrove and Legislator Nemi, as well as Human Resources and Budget for their support of the District's request. He stated there are 3 positions the District is currently seeking to fill for summer help in the Maintenance Department.

b. Ferrous Chloride Contract Bid – Mr. Blodgett reported that the District is currently in a one year contract extension with Kemira Water Solutions, Inc. and the current contract expires on June 30, 2021. At this time Mr. Blodgett is requesting authorization to advertise for bids for a new ferrous chloride contract.

Upon motion duly made by Steve Broderick and seconded by Lee Wallace, it was resolved that the Administrative Board of Niagara County Sewer District #1 hereby authorizes the Administrative Director to advertise for bids for a new ferrous chloride contract. This motion was carried

c. Operator Resignation – Permission to Canvass Eligible List - Mr. Blodgett reported Glenn Dolata, a Wastewater Treatment Plant Operator, submitted a letter of resignation effective March 25, 2021. Mr. Blodgett requested Board approval to canvass off the Niagara County Civil Service Wastewater Treatment Plant Operator Trainee list to fill the vacancy.

Upon motion duly made by Joel M. Maerten and seconded by Lee Wallace, it was resolved that the Administrative Board of Niagara County Sewer District #1 hereby approves Mr. Blodgett's request to canvass off of the Niagara County Civil Service Wastewater Treatment Plant Operator Trainee list. This motion was carried.

Engineering Report:

1. General Retainer (GHD Project No. 630191)
 - Miscellaneous requests/reviews/assistance ongoing under Phase 40 and SCADA support services.
 - Lockport 14-inch forcemain H₂S – working with the Town towards a solution
 - Electrical training completed

- Pendleton Trail/Canal Corp/Wetland Restoration – Project on hold. Canal Corp investigating alternative solutions.
2. CIP Phase 1 Map and Plan and Financial Analysis (GHD Project No. 11110253)
 - Draft Map and Plan to be finalized in 2021.
 - BOARD ACTION REQUESTED – None
 3. 2020/2021 O&M Project - Clarifier Rehabilitation (GHD Project No. 11205045)
 - 2020 Project - construction substantially complete, punch list items to be completed during 2021 project.
 - 2021 Project - fabrication phase
 - BOARD ACTION REQUESTED – None
 4. Enforcement Response Plan Update and Compliance Fee Structure Assistance (GHD Project No. 630191)
 - EPA comments received and addressed. Final ERP submitted to EPA.
 - BOARD ACTION REQUESTED – None
 5. Solids Handling System Evaluation (GHD Project No. 630191/76)
 - Draft report submitted to District for review.
 - BOARD ACTION REQUESTED – None
 6. 2020 SPDES Annual Compliance Updates (GHD Project No. 630191/77)
 - Annual MOM and MMP Reports submitted to DEC prior to deadlines. Project complete.
 - BOARD ACTION REQUESTED – None

Attorney's Report:

There is nothing new to report this month.

New Business:

a. Town of Lockport 2021 I/I Project – Joint Project with Sewer District – Mr. Blodgett stated on March 17th he and Commissioner Crocker met with Town of Lockport and Sewer District staff as well as Town and District engineers to discuss problems related to high hydrogen sulfide (H₂S) gas readings at the discharge manhole located on the southwest corner of Robinson and Transit in the Town of Lockport. This is causing damage to both the Town and the District’s infrastructure in that area. Mr. Blodgett presented the Town of Lockport’s 2021 I/I project consisting of a complete cleaning and evaluation with cameras of about 2,000 linear feet of the 14” forcemain. Total cost for the project is \$105,500.00. Mr. Blodgett requested authorization to reimburse the Town of Lockport the regular annual \$20,000.00 as well as \$30,000.00 of Districtwide I/I funds for the joint project.

Upon motion duly made by Steve Broderick and seconded by Don MacSwan, it was resolved that the Administrative Board of Niagara County Sewer District #1 hereby approves Mr. Blodgett’s request to reimburse the Town of Lockport the regular annual \$20,000.00 as well as \$30,000.00 of Districtwide I/I funds. This motion was carried.

b. Town of Niagara 2021 I/I Project – Mr. Blodgett presented the Town of Niagara’s I/I project consisting of lining 9 manholes. Total cost for the project is \$19,710.00 to be completed by United Survey, Inc. Mr. Blodgett requests approval for the Town of Niagara’s 2021 I/I project in the amount of \$19,710.00.

Upon motion duly made by Joel M. Maerten and seconded by Steve Broderick, it was resolved that the Administrative Board of Niagara County Sewer District #1 hereby approves the Town of Niagara’s 2021 I/I project in the amount of \$19,710.00. This motion was carried.

Adjournment:

Upon motion duly made by Joel M. Maerten and seconded by Lee Wallace, the meeting adjourned at 4:30 p.m.